

TVUUC BOARD MEETING MINUTES

Date: January 15, 2011

Members Present:

Chloie Airoidi--Watters	Kenneth Moffett	Laura Twilley
Chris Buice (ex officio)	Grier Novinger	Sam Wallace
Bill Cherry (ex officio)	Linda Randolph	
Lillian Mashburn	Dick Trowbridge	

Members Absent:

Teri Combs-Orme
Lamar Gibson
Nathan Paki
Nick Potter
Molly Rochelson
Mia Wallace

Visitors Present:

Kathy Bohstedt
Kim Mason

Opening Words

- Linda called the meeting to order at 3 p.m.
- Sam offered opening words.

Review of minutes- Dec. 18, 2011

- Minutes for the board meeting of December 18, 2011 were approved with no corrections.

Additions to agenda/ Consent agenda

- BMOD announcements policy was added to the agenda.
- Change of location of the Board canvass event was added: the 1/29/12 4pm event will be held at Linda's.
- Minutes of the Finance Committee and the operating Budget Summary for TVUUC through 12/31/2011 were distributed.
- Chris reviewed his Minister's Report for January 2012. A motion was made, seconded and carried to approve his report.

1. Evaluation/Assessment examples for Board monitoring

- Linda explained a proposed structure for ongoing evaluation, using the TVUUC mission ends of Attract; Retain; Inspire; Engage; Serve (acronym: Aries).
- Kim offered some specific examples pertaining to the Religious Education Program, noting her past experience in submitting evaluation reports included

- enrollment number comparisons, qualitative reports for each area, and monthly reports on goals and progress made that month.
- She noted that 50% attendance is considered a good rate for an R.E. program.
 - Linda provided a handout illustrating a hypothetical year of Board meetings wherein the main topic of most meetings would be an evaluative review of one church area, religious education being one of these. The final order must be established by the end of this year, to be implemented next year.
 - It was noted that policy review will be a part of evaluation of each area.
 - For each evaluation, a report and questions would be submitted in advance, and a staffer and others as appropriate would attend the pertinent Board meeting for the dialogue.

2. Ushering update

- Kathy noted that signing-up of ushers for the second service is going well.
- Jerry Bone is responsible for ushers for the first service.
- She noted that ushers must be better informed about their responsibilities, including counting attendees and counting the offering.
- Stuart Turner is prepared to resume the task of lining up ushers for the second service.

3. Redefining Program Council Task Force report

- Kathy made some comments with respect to Program Council revisions. Among other adjustments she mentioned that the twelve Social Justice Cluster committees are to be reorganized into three new clusters.
- The Task Force has met and one of their proposals is that the Program Council Chair be a three-year position appointed by the Executive Team.

4. BMOD responsibilities review

- Linda reminded the group that Board Members on Duty (BMOD) are responsible for seeing that two ushers or other responsible persons count the collection plates. If only one person is available to count, the BMOD serves as the second person.
- Sam noted that only three categories of pre-service announcements should be made by persons other than the BMOD: auction, rummage sale, and a new category, stewardship. The Board agreed that this be added to the BMOD Responsibilities document.
- It was stated that those asking to make announcements should be reminded of the other venues that exist for making announcements—newsletter, the church listserv, and the Order of Service.

5. Special offerings applications for 2012-13

- A committee was constituted, consisting provisionally of Laura, as chair, Sam and Nathan (if he agrees to serve) and two members from the congregation.
- The deadline for applications is March 15. Laura will send out the request for applications by email on the Announce2 list.

- In the future, efforts should be made to appropriately coordinate dates of special offerings with anticipated numbers of attendees.

6. Update on member certification

- Bill noted that an accounting of member certification is done annually by February 1.
- He discussed the several pertinent categories- active vs inactive members, those who do or don't contribute financially, distant members who do contribute, "legacy" members, etc.
- He noted that, upon discussion with others knowledgeable about the membership, 45 are to be removed from certification, there remaining 470 certified members, though uncertified members will remain on the rolls as TVUUC members.
- The next stewardship campaign will provide an opportunity to review the status of uncertified members with them, the ultimate goal being one of all membership being certified.

7. Congregational Study/Action Issues (CSAI)

- Comments on the UUA CSAI of Immigration as a Moral Issue, are to be submitted to UUA by March 1. It was agreed that formation of a Denominational Affairs Committee, to include Erven Williams, the current member, Lillian Mashburn, and Laura Twilley, be proposed to Program Council. The committee would be responsible for including the congregation in gathering comments to submit. Linda will communicate the proposal to Kathy Bohstedt, Program Council Chair. [Linda did and Kathy agreed, stating that Bob Grimac should also be included as a member of the group].
- A distributed list of five CSAIs which have been proposed by UUA congregations for 2012-2016 was distributed. A motion was made, seconded and carried to approve all five as appropriate for putting on the UUA GA agenda to vote on. Information on the five can be found on the UUA site on the CSAI web pages.

8. Listserv procedures update

- A meeting pursuant to clarifying listserv policy resulted in a decision that any issue requiring mediation be referred to Chris, or, in his absence, another member of the pastoral care staff. In this respect the List Assistants and pastoral care staff will work as a team.

9. Board chili supper party- menu finals

- Linda handed out the final menu list.
- Board members to pay \$15 to Bill Cherry for themselves and spouses/partners/guests to attend.
- Several have committed to coming early to help set up.

10. Display monitor for lobby- update

- A 32" monitor has been selected for use in the lobby.

11. TV for LCF room

- A 46” tv and dvd for installation in the Lizzie Crozier French room, costing \$1150 including a mount and a three-year warranty, was proposed by Allan Morgan. A motion was made, seconded and carried approving the purchase and installation.

12. Recognition ceremony for solar panels installation

- Lillian, Gene Burr and Dick are making these plans and requested \$500 for expenses.
- Six dates in February and March are being considered for the 10 am event.
- This would be a church event with the mayor and multiple external groups who were involved in the planning invited along with the media. There will be a small reception after the ribbon cutting and comments by several, including Chris. Gene Burr will be the Master of Ceremonies.
- A motion was made, seconded and carried to approve these plans.

13. Charrette - Saturday Jan 21, 9-12 am

- The mission of this work session is to discuss “what can we do best with our building that will help achieve our Long Range Plan goals.”
- Grier encouraged all Board members to attend.

Closing Words

- Sam offered closing words.
- The meeting was adjourned at 4:30 pm.

Next meeting: February 19, 2012

Respectfully submitted,

Kenneth M. Moffett, Secretary
January 15, 2012